Shree Sateri Pissani Education Society's

Shri. Gopal Gaonkar Memorial

GOA MULTI-FACULTY COLLEGE

DHARBANDORA-GOA

SHRI GOPAL GAONKAR MEMORIAL GOA MULTI-FACULTY COLLEGE

DHARBANDORA-GOA

» **BACHELOR OF COMMERCE (B.COM)**

Affiliated to Goa University

PROSPECTUS 2018-19

GROWING MUTUALLY FOR COMPETENCE

CONTENT

SHREE SATERI PISSANI EDUCATION SOCIETY'S

Shri. Gopal Gaonkar Memorial

GOA MULTI-FACULTY COLLEGE

NH-4A, Ponda-Belgaum Road, Dayanand Nagar,

Tal. Dharbandora, District-South Goa, 403 406 (INDIA).

Phone No. 7768006580

Email: gmfcgoa2013@gmail.com

Website: www.gmfc.ac.in

Affiliated to Goa University and recognized by Government of Goa

PROSPECTUS & HANDBOOK

2018-2019

PROGRAMMES OFFERED

Bachelor of Business Administration (BBA)

3-Years Degree Programme (under Govt. - Grant –in aid)

Bachelor of Commerce (B.Com)

3-Years Degree Programme (under Govt. - Grant –in aid)

Bachelor of Computer Application (BCA)

3- Years Degree Programme (under Govt. - Grant –in aid)

About College

SSPES's, Shri Gopal Gaonkar Memorial **Goa Multi-Faculty College (GMFC),** Dharbandora-Goa is passionate dream-come-true of the Ex. MLA of Sanvordem, Shri Ganeshbhau Gaonkar a graduate in Sociology, a visionary institution builder and an able first generation, self-made entrepreneur. The Goa Multi-Faculty College envisages SSPES's great vision of Sustainable Development through Education, by aiming to empower under-privileged children born in rural and remote areas by providing them the opportunity of modern education for their sustainable and holistic development.

SSPES's Goa Multi-Faculty College temporarily operates from the fully and extraordinarily renovated premises of Government Middle School, Nr. Sanjeevani Sugar Factory, Dayanandnagar, Dharbandora- Goa. The construction of new and ultra-modern premises will commence soon.

Society

SSPES, Goa is a democratic society duly registered under Society's Registration Act (21 of 1860) on 4th October 2012 with Regn No: 662/Goa/2012 with 18 promoters. The society comprises of young, educated and enterprising people with dynamic profile, active in social and political movements comprising of Statesmen, business-men, educationists and administrators. The society is led by the Shri. Ganeshbhau Gaonkar, Ex-MLA of Sanvordem Constituency, a well known Social worker.

Motto

Education is the biggest embodiment of all.

Vision

Sustainable development through education in an environment that values diversity, individuality, mutual respect and free exchange of ideas.

Mission

To provide high quality, student centered education and lifelong learning opportunities for the communities we serve.

Principal's Message

The new academic year brings forth new aspirations. The desires to learn new, burn in your hearts till you arrive at the fountain of education. In the era of liberalization and globalization, a learner is bewildered at the wide choice of institutions and courses available to him, but the foot set in the right direction can orient you towards your goals.

Welcome to SSPES's Goa Multi-Faculty College, the youngest College in Goa, the foremost in the newly formed Taluka of Dharbandora, and also the first in Sanvordem taluka. We take care to inculcate the values of 'Excellence & Ethics' among our students while shaping and sharpening their mindsets by bringing in the academic rigor in our programs offered. Due emphasis is placed on exposing our students to real-life situations of the corporate world and facilitating interaction with the best minds in the industry and with those who have achieved their missions with strong ethical undertones.

We aim at developing the rare sprit in our students' personality so that they learn to spot opportunities, mobilize resources and develop innovative solutions to the critical problems of today. We have succeeded in providing a transformational experience to our students who are expected to maintain the highest standard of integrity, professional commitment and ethics, as well.

We understand the host challenges that are in store for our students. Our mission is to support them in meeting the challenges they face, and to help them reach their goals. We believe that it is critical to teach students to apply what they learn, and offer sufficient opportunities to each student to discover and understand themselves, to make their lives fulfilling and complete. Our dedicated teachers and administrative staff are second to none, and encourage students to use their judgment in applying their knowledge to given problems.

Our College has been a hub of many activities of innovation, excellence and achievements both by students and staff in the short span of its existence. I welcome all students to take advantage of the avenues provided by our GMFC and involve yourselves to grow in strength of heart, mind and body, towards complete development.

Come to GMFC, Pick up your pestle, and Paint the master pieces of your life!

Best Wishes….

Dr. Manasvi Kamat

Salient Features of GMFC

The GMFC is now five year old and boasts a vibrant academic environment:

1. Dedicated to-and-fro Transport Facility to students on 4 routes from Ponda, Mollem-Sacorda Sanvordem - Curchorem, and Sanquelim to College and back.

2. White Boards and LCD Projectors in all classrooms.

3. Compulsory Industry Visits.

4. 20% teaching by Visiting Faculty and Industry Experts.

5. Learner Friendly Continuous Evaluation System.

6. Use of Case-Studies, Role-Plays and Experiential Learning.

7. Free 24X7 Wi-Fi enabled internet connectivity to all students.

8. Qualified Faculty.

9. Individual Sitting Arrangement in the Class with Laptop Charging Points.

10. Disturbance-free, Serene Environment Conducive to Learning.

11. Personalized Attention to Students.

12. Yoga, Meditation and Ethics as essential part of course structure.

13. Friendly Learning Environment.

14. Online Learning Resources.

15. Compulsory Internship.

16. Digital Management Systems.

17. Marketing, Finance, IT and HR Clubs to facilitate continuous learning.

18. Field trips, Study Visits, and Excursion activities.

19. Democratically Elected Student Bodies.

20. Modern Computer Lab with Multi-media.

21. Fully Equipped Digital Library, and Book Bank Facility

<p style="text-align:center"><u>TEACHING STAFF</u></p>

<p style="text-align:center">Principal: Dr. Manasvi Kamat</p>

<p style="text-align:center">(Ph.D Economics, M.A Economics, NET, PGDIBO, PGDM)</p>

<p style="text-align:center">Commerce Program Coordinator: Ms. Kalpita Naik
(M.Com (SET), LLM)</p>

COMMERCE COURSE

Sr. No	Name of the Faculty	Subject	Qualification
1	Dr. Manasvi M. Kamat	Economics	Ph.D Economics, M.A Economics, NET, PGDIBO, PGDM
2	Mr. Ulhas Bansode	Commerce	M.Com, UGC-NET
3	Mr. Neelesh Morajkar	Commerce	M.Com, UGC-NET, DOM
4	Mr. Rajendra Gounder	Economics	M.Phil, MA Economics, PGDCA, NET
5	Ms. Kalpita Naik	Commerce	M.Com (SET), LLM
6	Ms. Sandhya Joseph	English	M.A – English, SET
7	Ms. Komal Karekar	Mathematics	M.Sc. Mathematics
8	Ms. Farheen Sheikh	Commerce	M.Com.
9	Ms. Shobha Talwar	Economics	M.A. Economics
10	Ms. Prajwala Shetye	Law	LLM
11	Ms. Shubhada Shinde	English	M.A. English
12	Ms. Suchita Naik	EVS	M.Sc. Botany

LIBRARIAN

Mr. Sanjay Gauns   (M. Lib. Sci.)

PHYSICAL EDUCATION

Mr. Elroy Pinto   (M.Sc. Chemistry, M. Ed. Physical Education
UGC-NET, JRF)

LABORATORY ASSISTANT

Ms. Chandrika Naik   (BCA)

NON-TEACHING STAFF

Sr. No	Name	Designation
1	Mr. Praneet Shigaonkar	Accountant
2	Mr. Prasad Kamat	UDC
3	Mr. Birandhar Jaiswal	UDC
4	Ms. Trupti Naik	LDC
5	Ms. Steffie Fernandes	LDC
6	Ms. Reshma Gawade	LDC
7	Mr. Mahesh Gaonkar	MTS
8	Mr. Suresh Gaonkar	MTS
9	Mr. Udas Dessai	MTS
10	Mr. Devidas Gaonkar	MTS
11	Mr. Saiprasad Naik	MTS
12	Mr. Shamba Gaude	MTS
13	Ms. Kiran Mamlekar	MTS
14	Ms. Sushmita Shet Vereker	MTS
15	Ms. Pushpa Gawade	Sweeper
16	Ms. Prashila Mainekar	Sweeper
17	Mr. Ramdas Gaonkar	Security Guard
18	Mr. Sanjay Take	Security Guard
19	Mr. Bosco Carvalho	Security Guard

BACHELOR OF COMMERCE (B.Com)

(*SUBJECT TO CHANGES IN GOA UNIVERSITY ORDINANCE)

The degree is designed to provide the student with a wide range of managerial skills while at the same time building competence in a particular area. The students are exposed to general business principles, and required accounting, economic and quantitative skills.

Objective:

a) To impart quality education on par with international standards
b) To offer new, relevant and need-based courses.
c) To inculcate in students, responsibility and self-discipline in the learning process.
d) To enable students to acquire specific skills in keeping with their area of study.
e) To make the evaluation system continuous and more objective.
f) To provide a choice to the students in choosing their courses.

Course Requirements:

B.COM. Degree is awarded by Goa University considering the pass results at Sem. V & Sem. VI only. If he/she passes I to IV Sem., then only the student is eligible to be admitted to Sem. V and VI. The Examination I to IV Semester will be conducted by the affiliated college and the results of the same are declared by affiliated colleges.

PROGRAMME STRUCTURE

1. The programme shall be based on a system of time-integrated Units called Credits, under the CBCS.
2. The programme shall comprise Courses such as Core, Elective and Ability Enhancement Courses.
3. A credit shall consist of 15 clock hours of theory of 1 hour duration each or 15 practical classes of 2 hours duration each, per semester or its equivalent; field work and such other as recommended by the Board of Studies (BoS) shall be considered under practical category for calculating credits and workload.
4. One Credit shall carry a maximum of 25 marks.
5. A student shall be eligible for the award of Bachelor's Degree on successful completion of minimum of 132 Credits, to be completed over a minimum of six semesters.
   A student shall be eligible for the award of Bachelor's Degree (Honors) on successful completion of minimum of 148 Credits, to be completed over a minimum of six semesters.

COURSE STRUCTURE

1. Each Course can carry different weightage in terms of number of credits. Each Course should define learning objectives and outcome. A course may be designed so as to comprise any or combination of lectures/ tutorials/ viva/ seminars/ term papers/ assignments/ presentations/ self-study/ such other.

2. **Core Course**

   A Core Course (CC) shall be of 4 or 6 Credits and may consist of only theory component, or theory and practical components, in which case the theory component shall be of 3 Credits and the practical component shall be 1 Credit for 4 Credit Courses and the theory component shall be of 4 Credits and the practical component shall be 2 Credits for 6 Credit Courses, or as prescribed by BoS and approved by the Academic Council.

3. **Elective Course**

   An elective Course can be chosen from a pool of courses, which may be specific/ specialized/ advanced/ supportive to the discipline or subject, or which provides an extended scope, or which enables an exposure to some other discipline/ subject/ domain or which nurtures the candidate's proficiency/ skill. An Elective Course may be Discipline Specific Elective Course or Generic Elective Course.

   3.1 **Discipline Specific Elective (DSE) Course**

   Discipline Specific Elective (DSE) Courses shall be offered in the main discipline/ subject. Each DSE shall be of 4/6 Credits and may consist of only Theory component, or Theory and Practical component, in which case the theory component shall be of 3 Credits and the practical component shall be 1 Credit for 4 Credit Courses and the theory component shall be of 4 Credits and the Practical component shall be of 2 Credits for 6 Credit Courses, or as prescribed by BoS and approved by the Academic Council. Any number of DSE's as approved by BoS and AC, can be offered depending upon the specialization available in the college.

   3.2 **Project**

   A compulsory Project work of 4/6 Credits shall be offered in lieu of a DSE Courses in Semester VI and shall be designed to acquire special/ advanced knowledge; it shall be specialized course involving application of knowledge in solving / analyzing / exploring a real life situation / difficult problem. Student shall undertake such a project under the guidance of a teacher/ faculty member. The topic for the Project work shall be given in Semester V. Students shall be required to carry out work for the Project during Semester V & VI. The assessment of the project will be carried at the end of Semester VI.

   3.3 **Generic Elective Course**

   A Generic Elective (GE) course shall be of 4 Credits, and may be chosen from an unrelated discipline/ subject, with an intention to seek exposure. A core course from an unrelated discipline/ subject may be treated as GE Course for another discipline/ subject, and may consist of only Theory component, or Theory and Practical component, in which case the Theory component shall be of 3 Credits and the practical component shall be of 1 Credit, or as prescribed by BoS and approved by the Academic Council.

4. Ability Enhancement Courses (AEC)

   The Ability Enhancement (AE) Courses may be of two kinds: Ability Enhancement Compulsory Studies (AECC) and Skill Enhancement (SE) Courses.

4.1 AEC Courses are based upon the content that leads to Knowledge enhancement. Environmental Studies as AEC course is mandatory for all disciplines. Each Course shall have only Theory component of four credits or two separate Courses of 2 credits each.

4.2 SE Courses are value-based and / or skill-based and are aimed at providing hands-on-training, competencies, skills. These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge. Each course will be of four credits.

5. The Course Structure of the Three Year Degree Programme in B.Com/ B.Com. (Hon.) shall be as specified below:

Programme Structure for Bachelor of Commerce (General)

Semester	Core Course (CC)	Ability Enhancement Compulsory Course(AECC)	Skill Enhancement Course (SEC)	Elective: Discipline Specific (DSE)	Elective: Generic (GE)
I	CC 1 Commerce CC 2 Commerce CC 3 Economics CC 4 Commercial Arithmetic	AECC 1 Spoken English AECC 2 Environmental Studies			GE 1: Computer Applications/ Geography/ Commerce/ Any other
II	CC 5 Commerce CC 6 Commerce CC 7 Economics CC 8 Commercial Arithmetic	AECC 3 Business Communication AECC 4 Environmental Studies			GE 2: Computer Applications/ Geography/ Commerce/ Any other
III	CC 9 Commerce CC 10 Commerce CC 11 Commerce		SEC 1 Business Law/ Any other		GE 3: Business Statistics/ Commerce/ Any other GE 4: Economics/ Any other
IV	CC 12 Commerce CC 13 Accounts CC 14 Commerce		SEC 2 Business Law/ Any other		GE 5: Business Statistics/ Commerce/ Any other GE 6: Economics/ Any other
V	CC 15 Commerce CC 16 Economics			DSE 1 Commerce DSE 2 Commerce	
VI	CC 17 Commerce CC 18 Economics			DSE 3 Commerce DSE 4 Commerce$	

CC –Discipline Specific Core; DSE- Discipline Specific Elective GE – Generic Elective; SEC – Skill Enhancement Course; AECC – Ability Enhancement Compulsory Course. $^{\$}$DSP – In lieu of one of the DSEs, a compulsory Discipline Specific Project (DSP) has to be taken up.

Programme Structure for Bachelor of Commerce (Honors)

Semester	Core Course (CC)	Ability Enhancement Compulsory Course(AECC)	Skill Enhancement Course (SEC)	Elective: Discipline Specific (DSE)	Elective: Generic (GE)
I	CC 1 Commerce CC 2 Commerce CC 3 Economics CC 4 Commercial Arithmetic	AECC 1 Spoken English AECC 2 Environmental Studies			GE 1: Computer Applications/ Geography/ Commerce/ Any other
II	CC 5 Commerce CC 6 Commerce CC 7 Economics CC 8 Commercial Arithmetic	AECC 3 Business Communication AECC 4 Environmental Studies			GE 2: Computer Applications/ Geography/ Commerce/ Any other
III	CC 9 Commerce CC 10 Commerce CC 11 Commerce		SEC 1 Business Law (With Practical componen t) / Any other		GE 3: Business Statistics/ Commerce/ Any other GE 4: Economics/ Any other
IV	CC 12 Commerce CC 13 Accounts CC 14 Commerce		SEC 2 Business Law (With Practical componen t) / Any other		GE 5: Business Statistics/ Commerce/ Any other GE 6: Economics/ Any other
V	CC 15 Commerce CC 16 Economics			DSE 1 Commerce DSE 2 Commerce DSE 3 Commerce DSE 4 Commerce	
VI	CC 17 Commerce CC 18 Economics			DSE 5 Commerce DSE 6 Commerce DSE 7 Commerce DSE 8 Commerce$	

CC –Discipline Specific Core; DSE- Discipline Specific Elective GE – Generic Elective; SEC – Skill Enhancement Course; AECC – Ability Enhancement Compulsory Course $^{\$}$DSP – In lieu of one of the DSEs, a compulsory Discipline Specific Project (DSP) has to be taken up.

Credits for B.Com.

Semester	Subjects	Credits	Total
I	CC 1 Commerce	4x1	4
	CC 2 Commerce	4X1	4
	CC 3 Economics	4x1	4
	CC 4 Commercial Arithmetic	4X1	4
	AECC 1 English	4x1	4
	AECC 2 Environmental Studies	2x1	2
	GE 1 Computer Applications/ Geography/ Any other	4x1	4
	Total		26
II	CC 5 Commerce	4x1	4
	CC 6 Commerce	4X1	4
	CC 7 Economics	4x1	4
	CC 8 Commercial Arithmetic	4X1	4
	AECC 3 English	4x1	4
	AECC 4 Environmental Studies	2x1	2
	GE 2 Computer Applications/ Geography/ Any other	4x1	4
	Total		26
III	CC 9 Commerce	4x1	4
	CC 10 Commerce	4X1	4
	CC 11 Commerce	4x1	4
	SEC 1 Business Law/ Any other	4X1	4
	GE 3 Business Statistics/ Commerce/ Any other	4x1	4
	GE 4 Economics/ Any other	4X1	4
	Total		24
IV	CC 12 Commerce	4x1	4
	CC 13 Commerce	4X1	4
	CC 14 Commerce	4x1	4
	SEC 2 Business Law/ Any other	4X1	4
	GE 5 Business Statistics/ Commerce/ Any other	4x1	4
	GE 6 Economics/ Any other	4X1	4
	Total		24

V	CC 15 Commerce	4x1	4
	CC 16 Commerce	4X1	4
	DSE 1 Commerce	4x1	4
	DSE 2 Commerce	4X1	4
	Total		16
VI	CC 17 Commerce	4x1	4
	CC 18 Commerce	4X1	4
	DSE 3 Commerce	4x1	4
	DSE 4 Commerce$	4X1	4
	Total		16
TOTAL			**132**

1. Business Law in Semester III & IV and Accountancy papers in Semester V and VI will have 3 Credits of Theory and 1 Credit of Practical.
2. Computer Application paper in Semester I and II will have 3 Credits of Theory and 1 Credit of Practical.

$DSP – In lieu of one of the DSE, a compulsory Discipline Specific Project (DSP) has to be taken up.

Credits for B.Com.(Honors)

Semester	Subjects	Credits	Total
I	CC 1 Commerce	4x1	4
	CC 2 Commerce	4X1	4
	CC 3 Economics	4x1	4
	CC 4 Commercial Arithmetic	4X1	4
	AECC 1 English	4x1	4
	AECC 2 Environmental Studies	2x1	2
	GE 1 Computer Applications/ Geography/ Any other	4x1	4
	Total		26
II	CC 5 Commerce	4x1	4
	CC 6 Commerce	4X1	4
	CC 7 Economics	4x1	4
	CC 8 Mathematics	4X1	4
	AECC 3 Business Communication	4x1	4
	AECC 4 Environmental Studies	2x1	2
	GE 2 Computer Applications/ Geography/ Any other	4x1	4

	Total		26
III	CC 9 Commerce	4x1	4
	CC 10 Commerce	4X1	4
	CC 11 Commerce	4x1	4
	SEC 1 Business Law/ Any other	4X1	4
	GE 3 Business Statistics/ Commerce/ Any other	4x1	4
	GE 4 Economics/ Any other	4X1	4
	Total		24
IV	CC 12 Commerce	4x1	4
	CC 13 Commerce	4X1	4
	CC 14 Commerce	4x1	4
	SEC 2 Business Law/ Any other	4X1	4
	GE 5 Business Statistics/ Commerce/ Any other	4x1	4
	GE 6 Economics/ Any other	4X1	4
	Total		24
V	CC 15 Commerce	4x1	4
	CC 16 Commerce	4X1	4
	DSE 1 Commerce	4x1	4
	DSE 2 Commerce	4X1	4
	DSE 3 Commerce	4x1	4
	DSE 4 Commerce	4X1	4
	Total		24
VI	CC 17 Commerce	4x1	4
	CC 18 Commerce	4X1	4
	DSE 5 Commerce	4x1	4
	DSE 6 Commerce	4X1	4
	DSE 7 Commerce	4x1	4
	DSE 8 Commerce$	4X1	4
	Total		24
TOTAL			**148**

1. Business Law in Semester III & IV and Accountancy papers in Semester V and VI will have 3 Credits of Theory and 1 Credit of Practical.
2. Computer Application paper in Semester I and II will have 3 Credits of Theory and 1 Credit of Practical.

$DSP – In lieu of one of the DSE, a compulsory Discipline Specific Project (DSP) has to be taken up.

ELIGIBLITY FOR ADMISSION

Eligibility for admission to Semester I and Semester II

Eligibility for admission leading to the Degree of Bachelor of Commerce/ Bachelor of Commerce (Honors) shall be as follows:

A. To be eligible for admission to the Semester I of the Three Years Programme leading to the Degree of Bachelor of Arts/ Commerce/ Bachelor of Arts (Hon.) / Commerce (Hon.) the candidate should have passed:
    I.   The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in any stream, including Vocational Stream in the subject notified by the University from time to time.
        OR
    II. Std XII Arts/Science/Commerce or Similar examination of another body, equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.
B. To be eligible for the admission to the Semester I of the Three Year Programme leading to the Degree of Bachelor of Science/ Bachelor of Science (Hon.) the candidate shall have passed:
    I.   The Higher Secondary School Certificate (Std. XII) examination conducted by the Goa Board of Secondary and Higher Secondary Education in Science stream, or Vocational Stream in the subject notified by the University from time to time.
        OR
    II. Std XII Science or Similar examination of another body, equivalent to Goa Board of Secondary and Higher Secondary Education, Goa, and recognized as such by Goa University.
C. A candidate not covered under any of the above categories but desirous of seeking admission to the said course may apply to the College. However, the Registrar along with Dean of concerned Faculty and Chairperson(s) of Board(s) of Studies of concerned subjects shall decide the eligibility.
D. A candidate admitted for Semester-I shall be deemed eligible for admission to Semester-II.
E. A candidate migrating from another recognized University and desirous of direct admission to Semester-II may be considered for admission provided he/she has cleared/passed First Term/ Semester-I examination of that University with those subjects for which admission is sought and undertakes to successfully complete the other compulsory Courses of semester-I.

Eligibility for admission to Semester-III & IV (In the Second Year) B.Com/ B. Com. (Hon.) Programme

A. A candidate who has requisite attendance for semester-I and Semester-II shall be eligible for admission to Semester-III.
B. A candidate migrating from any other recognized University may be considered for admission to Semester-III of the B.Com/B. Com. (Hon.) provided:

a. He/She has passed the First Year B.Com./B.com.(Hon.) examination in all subjects from that University.

b. He/She had offered at the First Year the same subjects as prescribed under Major category available under the scheme of this university.

c. He/She undertakes to successfully complete the required courses as prescribed by this University for Semester-I & II, if he/she has not already done so in the previous University.

C. A candidate admitted for Semester-III shall be deemed eligible for admission to Semester-IV.

D. A Candidate from another recognized University may be considered for direct admission to Semester-IV provided he/she fulfills the conditions in (a), (b) and (c) at (B) above and, in addition, has passed/cleared Semester-III/ First Term examination of the Second Year B.Com. of that University. However, the result of Semester IV shall be withheld if the candidate does not fulfill these conditions.

Eligibility for admission to Semester-V (in the Third Year) B. Com. / B.Com. (Hon.) Programme:

B. A candidate who has been declared passed in semester-I to Semester-IV examinations shall be eligible for the admission to Semester-V.

C. A candidate admitted for Semester-V shall be deemed eligible for admission to Semester-VI.

D. A candidate migrating from any other recognized University may be considered for admission to Semester-V of the B. Com. Course provided:

a. He/She has passes the Second Year B. Com. /B.com. (Hon.) Examination in all subjects from that University, and

b. He/She has offered at the Second Year the required courses and credits under the scheme of this university. A candidate fulfilling these conditions shall be eligible for admission to Semester-V only.

Eligibility for admission to Semester-VI (in the Third Year) B. Com. / B.Com. (Hon.) Programme:

A. A candidate already admitted for Semester-V shall be deemed eligible for admission to Semester-VI. Direct admission to Semester-VI shall not be permitted.

ADMISSION PROCEDURE

Students seeking admission to the College for B.Com course must submit their application in the prescribed form along with the following documents:

1. Five recent Passport size Photograph

2. Higher Secondary School Leaving Certificate (in Original with One Photo Copy)

3. Std. XII Marks Sheet (in Original with One Photo Copy)

4. Provisional Eligibility Certificate from Goa University (in case of students from other Universities & Boards)

5. No Objection Certificate (NOC) (in case of students from other Colleges in Goa). Students migrating from another University/Board should also produce the Migration Certificate.

6. Compulsorily to have E-mail Id (Gmail account only).

7. Soft copy of student passport size photograph and signature.

GOA UNIVERSITY REGISTRATION

Students passing H.S.S.C Examination from Goa Board and seeking admission to the F.Y.B.Com class will simultaneously submit their application for Registration in Goa University through the Principal in the Prescribed Form, along with necessary Registration Fees. The Application must be accompanied by the Original Statement of Marks with One photo copy of the same.

ELIGIBITY CERTIFICATE

Procedure for issue of Eligibility/Provisional Eligibility Certificate
i) In respect of those students who are from any other University other than Goa University, or any Board other than the Goa Board of Higher Secondary Education, submission of Eligibility/Provisional Eligibility Certificate issued by Goa University is necessary at the time of admission.
ii) The University will issue an Eligibility Certificate to those students who submit all the required documents at the initial stage, viz. (a) Copy of Mark sheet (b) Copy of Passing Certificate (c) Original Migration Certificate along with the filled-in application form and payment of fees of Rs. 500/-.
iii) Students who are unable to submit all the required documents will be issued, on scrutiny, Provisional Eligibility Certificate, provided the students a Copy of Mark sheet (internet copy attested by the School is also accepted), along with the filled-in application form and payment of fees of Rs. 500/-.

Cases of students under category (iii) above are to be forwarded to the University through the College for confirmation of eligibility, on or before November 30th of the academic year on compliance of all other conditions stated in the Provisional Eligibility Certificate along with the Original Migration Certificate and Copy of Mark sheet(s)/ Passing Certificate/Degree Certificate (duly certified by the Principal/Head of the Department). Students under this category must therefore submit these documents in the College Office on or before October 30th of the academic year to ensure that they receive the Final Eligibility Certificate in time.

They must subsequently submit a Final Eligibility Certificate from Goa University **before the Semester II Semester-End Examination**, failing which their result will be withheld.

TRANSFER CERTIFICATE

Students from other colleges affiliated to the Goa University seeking admission to this College must produce **NO OBJECTION CERTIFICATE (N.O.C)** from the college last attended, without which

they will not be admitted. Subsequently, they should apply for **TRANSFER CERTIFICATE** in the prescribed form, which is available in the College Office and pay the T.C. Fee of Rs.50/- to the College last attended, failing which their admission is liable to be cancelled.

MIGRATION CERTIFICATE

Students passing H.S.S.C Examination conducted by the Board other than Goa Board will have to obtain a Migration Certificate from the said Board so as to enable them to obtain Eligibility from Goa University.

ADMISSION RULES

1. Admission to any class is for the whole year. Students are required to pay the fees for both the semesters even if they discontinue their study at any time during the year.
2. Attendance at lectures and practical's is compulsory. **Absence at a single lecture or practical will be treated as absence for the whole day.**
3. There shall be minimum attendance of 75% per semester at lectures delivered and practical's conducted during the semester. **Students who do not have the minimum attendance will not be allowed to appear for the SEE**.
4. Students should note that passing of the lower class examination (i.e. F.Y & S.Y) from the College does not automatically result in admission to the next higher class (i.e. SY & T.Y respectively). They must complete the procedure for admission and pay the prescribed fees.
5. The Principal reserves the right to refuse admission to a student whose past record and conduct were considered unsatisfactory.
6. Date of Commencement of Classes: **18th JUNE 2018.**
7. Last Date for Admission to all Classes: **14th JULY 2018.**
8. Admission to Foreign Students: A student of non-Indian nationality should apply for admission to the College through the Embassy/High Commission of his/her county in India and the Goa University. He/she must obtain an Eligibility Certificate from Goa University on payment of US $50 & submit the same to the College along with the Admission Form.

Foreign students will be given admission only if their passport contains a provisional student's visa and if they produce their AIDS Test Certificate obtained from the component authorities.

RULES FOR CANCELLATION OF ADMISSION & REFUND OF FEES

Pursuant to the directives of the UGC relating to refund of tuition and other fees, the Standing Committee of the Academic Council in its meeting held on 02/05/2017 has approved the following rules relating to refund of tuition fees and other fees.

a) If a student chooses to withdraw from the programme of study in which he/she is enrolled, the following four-tier system shall be followed for the refund of fees remitted by him/her.

Sr. No	Point of time when notice of withdrawal of admission is served to the College/University	% of refund of Aggregate fees*
1	15 days before the formally notified last date of admission	100%
2	Not more than 15 days after the formally notified last date of admission	80%
3	More than 15 days but less than 30days after formally notified last date of admission	50%
4	More than 30 days after formally notified last date of admission	00%

 * (Inclusive of tuition fees and non-tuition fees but exclusive of Caution Deposit and Security Deposit)

b) In case of (1) in the table above, 10% of the aggregate fees shall be deducted as processing charges from the refundable amount.

c) Fees shall be refunded to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

d) The fees of students who have already been admitted to a programme of the University and have paid the fees and are subsequently admitted to another programme shall have to pay the fees for the final admission and claim the refund of fees paid earlier, in which case no administrative charges shall be deducted from fees paid earlier by the student.

e) However, if the fees payable for the both the programmes are the same, the fees paid earlier shall be transferred to the final programme where admission is sought.

f) All other cases of the refund of the fees will be decided on case to case basis on its merit.

In all cases of cancellation, the University enrolment fees shall be refunded in full, unless the fees have already been remitted to the University.

Whenever a dispute arises either due to interpretations or genuineness of the case, the matter shall be forwarded for consideration and decision of the Vice-Chancellor, whose decision will be final and binding on all.

SCHOLARSHIPS AND SCHEMES

1. **FEE WAIVER SCHEME FOR SC/ST STUDENTS PURSUING HIGHER EDUCATION**

   A. Details of the scheme

The beneficiaries under the scheme shall be entitled to receive full waiver of the fees supposed to have been paid by them in the institutions where they have sought admissions.

B. Eligibility for providing fee waiver

  a. The student should have been born in Goa or resident of Goa for at least last fifteen years.

  b. He/She must have passed his/her qualifying examination from any of the institutions located in Goa.

  c. He/she should have been belonging to SC/ST community of Goa.

C. Commencement of the scheme

The Scheme shall come into operation from academic year 2012-13. Those students who are enrolled for First Year of their Degree/PG Courses are entitled to the benefits under the Scheme.

D. Amount of fee waiver

The amount of fee waiver provided to the eligible students shall consist of Tuition fees, Library fees, Laboratory fees and Development fees, if any. All other charges and fees would be borne by the concerned student.

E. Application procedure

Applications under the Scheme shall be submitted in the format attached at Annexure 'A' at the time of admissions.

2. **DAYANAND BANDODKAR SCHEME FOR HIGHER EDUCATION FOR ORPHANS**

A. Details of the scheme

The beneficiaries under the scheme shall be entitled to receive full waiver of the fees paid by the beneficiary in the institutions where they have sought admissions.

B. Eligibility for providing fee waiver

  a. The student should have been born in Goa or resident of Goa for at least last fifteen years.

  b. He/She must have passed his/her qualifying examination from any of the institutions located in Goa.

C. Commencement of the scheme

The Scheme shall come into operation from academic year 2012-13. Those students who are enrolled for First Year of their Degree/PG Courses are entitled to the benefits under the Scheme.

D. Amount of fee waiver

The amount of fee waiver provided to the eligible students shall consist of Tuition fees, Library fees, Laboratory fees and Development fees, if any. All other charges and fees would be borne by the concerned student.

E. Application procedure

Applications under the Scheme shall be submitted in the format attached at Annexure 'A' at the time of admissions.

3. GAGAN BHARARI SHIKSHA YOJANA FOR RESERVED CATEGORY*

4. MERIT BASED AWARD FOR RESERVED CATEGORY*

5. POST MATRIC SCHOLARSHIP FOR RESERVED CATEGORY*

6. BURSARY SCHEME FOR ALL STUDENTS*

*NOTE: As per norms and conditions laid by Government of Goa, Directorate of Higher Education, Directorate of Tribal Welfare / Social Welfare. For any further queries kindly refer to the respective departmental websites.

SCHEME OF EXAMINATIONS FOR B.COM

1(a). The evaluation for the courses shall comprise Intra-Semester Assessment (ISA) and the Semester end Examination (SEE).

(b). The ISA tests shall carry 20% of maximum marks allotted for the Course, and SEE shall carry 80% marks. There shall be an ISA for the Practical component of the Course.

(c). A Course of 4 Credits for total of 100 marks, having only Theory, shall have ISA for 20 marks and SEE for 80 marks.

(d). A Course of 4 credits for the total of 100 marks having Theory and Practical components shall have ISA's only for Theory component for total of 15 marks, and SEE theory component for 60 marks and Practical component for 25 marks. A Course of 6 credits for total of 150 marks having Theory and Practical components shall have ISA's only for Theory component for total of 20 marks, and SEE Theory component for 80 marks and Practical component for 50 marks.

(e). Courses of any other number of Credits shall have proportionate marking system.

2.(a). The ISA for the theory component of a Course shall be conducted twice in a given Semester, once through a written test, and the other by using alternate modes of evaluation including assignment/ presentation/ orals/ such other. There shall not be any averaging of ISA marks.

(b). Generally, the ISA for a given Course shall be conducted by the teacher/s teaching that Course.

(c). The schedule for the ISAs shall be notified to all at the beginning of the Semester.

(d). The marks of ISA shall be communicated to the students within two weeks.

(e). ISA I shall preferably be completed by the end of July for odd semesters and end of January for even Semesters. Students who fail to appear for the test due to a genuine reason shall be given another opportunity by the end of August/ February respectively, on a date pre-determined by the College. ISA II will be completed as decided by the teacher but before the end of the Semester.

(f). Every College shall appoint a three member Committee to monitor the ISA in the College. There would be no remission in workload or remuneration for carrying this work.

(g). A student who does not appear for two ISAs of a Course shall not be eligible to answer SEE of that Course.

3.(a). The SEE shall be conducted at the conclusion of a given Semester, and shall cover the entire syllabus prescribed for the respective Course.

(b). A candidate shall be considered to have successfully fulfilled the requirements of a Semester ti be eligible to appear for the SEE provided he/she has appeared for two ISAs of the Course, and fulfills the minimum attendance requirements as per the relevant rules of the University.

(c). The duration of SEE theory paper carrying 40 marks shall be of 1 hour duration, and those above 40 marks shall be of 2 hours duration.

5.(a).(i). The Project shall be compulsory for all students in lieu of a DSE. Discipline Specific Project (DSP) shall be assigned during the V Semester and assessed and credits assigned in the VI Semester. The Project shall be group project with a maximum of 5 students per group. A teacher shall not be ordinarily assigned more than 2 Projects. The Project workload will be 2 hours per week for a group of 5 students and for a group of 3 or less students the workload will be 1 hour per week.

(ii). Project work and the Report shall be based on field work/ library work/ laboratory work/on-the-job training or similar work assigned by the teacher.

(b). The assessment of the Project Course shall be done equally by Internal Examiner (Project Supervisor for 50 Marks) and External Examiner (for 50 marks) as per the guidelines defined in the Project.

6.(a)(i). Revaluation of answer books of the candidates at semester V and VI shall be permitted as per the existing provisions of OA-5.15 for revaluation/ verification.

(ii). However, revaluation at Semesters I to IV examinations shall not be permitted. Personal verification of marks shall be granted to the candidate in the presence of Principal/ Vice-Principal and the concerned Examiner, provided he/she has applied for the same along with payment of prescribed fees, within one week of the declaration of result.

(b).   the following shall be the procedure for the verification of marks:

(i).   On a notified day and time, which should be not later than 10 days after the receipt of application from the candidate, the candidate shall be shown the answer book in the chamber of the Principal or Vice-Principal in the presence of the Examiner concerned.

(ii).   If the candidate is not satisfied with the result on personal verification of answer book, he may apply to the College Grievance Committee within a week.

(iii). The College Grievance Committee shall take appropriate action as per the relevant Ordinance and inform the candidate of the decision taken accordingly.

7.   A supplementary examination shall be conducted, preferably after 15 days from the declaration of the results of Semester II and IV examinations. Students who have a backlog of any or all the papers (theory/ practical) of semesters I, II, III and IV are eligible to appear for this examination.

8.(a)(i). Improvement of performance/ total score shall be permitted to a candidate who has passed the B.A./ B.Com./ B.Sc./ degree examination, in which case he/she shall be required to appear again only in the SEE component of the papers of Semester V and /or Semester VI examinations, excluding the Project Course. For this purpose, the marks scored at the first appearance in the Project course, as also in ISA component of the other papers, shall be carried forward for tabulation of the result under "improvement of performance".

(ii).   A candidate shall not be permitted to reappear for improvement of performance at Semesters-I, II, III and IV.

(iii). This facility to reappear under improvements shall be available during the immediately subsequent regular Semester-V and Semester-VI examinations, but within double the duration period.

(iv).   The performance of a candidate, who appears under this provision and fails to improve, shall be ignored.

(b)(i). The candidate availing this provision shall be considered to have passed Semester-V and/or VI "under improvement" and this fact shall be recorded on his/her statement of marks and other relevant documents.

(ii).   The candidate shall be required to surrender the original statement of marks and other relevant documents at the time of receiving the fresh statement of marks in the event of improvement of performance/ total score.

(iii). A candidate can appear only once under this clause.

AWARD OF GRADES

A grade certificate shall be issued to all the registered students after every Semester based on the grades earned. The Grade Certificate will display the Course details (code, title, number of credits,

grade secured). Marks awarded in each Course shall be represented in the form of Grades in the grade sheet issued at the end of each semester.

Letter Grade shall be the index of the performance of students in a said Course, denoted by letters O, A+, A, B+, B, C, P and F, and calculated based on Grade Point and marks obtained for each course, as shown in the table below.

Letter Grade	Grade Point	Marks %
O (Outstanding)	10	85-100
A+ (Excellent)	9	75- <85
A(Very Good)	8	65- <75
B+(Good)	7	55- <65
B(Above Average)	6	50- <55
C(Average)	5	45- <50
P(Pass)	4	40- <45
F(Fail)	0	0- < 40
Ab(Absent)	0	---

A student shall be required to score a minimum of 'P' grade in ISA, SEE and Practical components taken together to pass in a Course in Semesters I – IV.

Grade Point Average (GPA)

The grade sheet in every semester shall reflect Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA). The Final result shall be declared as Final Grade Point Average (FGPA), earned at the end of the Programme, which shall be a measure of overall cumulative performance of a student over Semesters I-IV.

CGPA	Grades
10.0	O (Outstanding)
9.0 - <10	A+ (Excellent)
8.0 - < 9.0	A(Very Good)
7.0- < 8.0	B+(Good)
6.0 - < 7.0	B(Above Average)
5.0 - < 6.0	C(Average)
4.0- <5.0	P(Pass)
Less than required credits or CGPA <4.0	F(Fail)

LIBRARY & BOOK BANK

Library is the heart of an institute. Teaching and Learning system are supported by library through reading material. Our library is well equipped with reference books, textbooks, journals, periodicals, newspapers etc. The library is enriched every year with books purchased on the recommendation of teachers.

Library Facilities

- ❖ Book Borrowing facility
- ❖ Referral service
- ❖ E- resources : E- Books and E-Journals (Open Access Journals)
- ❖ One Stop service to online resources
- ❖ Library webpage links
- ❖ OPAC (Online Public Access Catalogue)
- ❖ Students Profile
- ❖ Barcode for Books and Student ID for fast Circulation
- ❖ OPAC for book search and borrow books
- ❖ Teachers prepared Notes available for students online
- ❖ E-Books and E-Journals can be accessed with N-List consortium students can access over 6742 E- Journals and 135809+ E-Books

Library Rules

1. Every student must have his/her valid Identity Card and Library Card while entering the library.

2. Every student must maintain silence and discipline in the Library. Misbehavior on the part of students may invite penal action and denial of access to the Library.

3. A Library book once issued can be retained by a student for **six days** from the date of issue. **A student will be charged a fine of Rs. 5/- per book for delay in returning a book**. The books may be renewed on request, if there is no demand for them. Renewal will be at the discretion of the Librarian.

4. Periodicals, magazines, newspapers, journals etc. can be borrowed against the students Identity Card, but cannot be taken out of the Reading Room. Similarly, books stamped as Reference Books will not be available for Home Lending, and must be referred to in the Reading Room of the library.

5. Students must handle the books, magazines, periodicals etc. belonging to the College Library carefully and ensure the good condition of the same. A student found to have damaged books/periodicals/journals would be heavily fined.

6. Library Cards and Borrowers Tickets are not transferable. In case of such transfer, the student whose Card/Ticket has been transferred and also the one who has made use of such transferred Card/Ticket may be punished and denied entry in the Library thereafter.

7. In case of loss of a book, the student will have to replace the book or pay the market price of the book, as instructed by the Librarian.

8. All the Library Rules given in this Handbook as well as those periodically notified on the Notice Board will be binding on every student who is a member of the Library.

CLUBS AND ASSOCIATIONS

STUDENT COUNCIL

The Students' Council is constituted according to the Goa University Rules with the following aims and objectives

- To promote the all-round development of the students of the College
- To organize co-curricular and extra-curricular activities of the College
- To discuss any suggestions, plans of action, resolutions, issues etc. pertaining to the general welfare of the student community of the College.

The Council consists of:

a) **President**   Principal of the College (Ex-officio President)

b) **Teacher Advisor**   A Teacher of the College nominated by the Principal

c) **General Secretary**   Elected by all the students in the College.

d) **Cultural Secretary** Elected by all the students in the College

e) **Sports Secretary**   Elected by all the students in the College

f) One each of the following categories from each class/division, as applicable:

    i)   **Class Representatives:** One elected from each Class

    ii)   **Division Representatives:** One elected from each Division

    iii)   **Lady Student Representative** elected from each Class (All students will vote)

SPORTS COUNCIL

Sports is a council which is been formed to bring out talents of the students in various sports activities. We also organize sports meet for students and Teachers. We also participated in sports activities, state level as well as national level.

Sports activities are governed by a Sports Council Committee, which consist of the following:

a) **President**   Principal of the College (Ex-officio President)

b) **Secretary**   Director of Physical Education

c) **Teacher Advisor**   Nominated by the Principal

d) **General Captain**   To be elected from among the Captains.

e) **Captains of different teams** To be nominated by the Director of Physical Education.

The major activities of the Sports Council consist of organization of Inter-Collegiate and inter-class sports events and the Annual Athletic Meet, as well as participation in various Inter-Collegiate Sports activities and event.

NATIONAL SERVICE SCHEME (NSS)

About 200 students are enrolled in the College N.S.S. Unit. Apart from being involved in socially useful projects, these students actively participate in a seven-day Special Camp, which involves community work.

CULTURAL CLUB

The cultural club is an attempt to make the member students well acquainted with the various cultural activities and in the process, facilitating others to join, participate and develop culturally. The Cultural club will offer the students ample opportunity to sharpen their co-curricular skills like Dancing, Singing, Composing, Painting, Acting etc. by providing a common platform. The club proposes events like singing and dancing competitions, Art competitions, etc on regular intervals. The club activities will also focus on developing team spirit among the students.

The Cultural Council comprises

a) **President** — Principal of the College (Ex-officio President)
b) **Teacher Advisor** — Nominated by the Principal
c) **General Secretary** — Elected by all the students
d) **One Student Representative** — Elected from each Division.
e) **One Lady Student Representative** — Elected from each Class (All students will vote).

NATURE CLUB

The Natures Club seeks to create awareness on environmental issues through its activities. Students are encouraged to take membership in the Nature Club. They are provided opportunities to study and admire the environment and thereby understand the need to conserve nature's bounty.

FINANCE CLUB

Finance Club is open to all students who wish to share knowledge and passion in the various areas of economics and finance. Aim of our club is to create an environment for continuous learning among its member by keeping them well informed of the current trends and developments in the economics and financial world. It is an opportunity for students to learn from actual experience and also to meet many industry professional guest lectures. Its emphasis is on equipping students with the essential skills needed to become successful finance professionals.

MARKETING CLUB

With a view to make BBA students "Industry Ready", we need to sharpen their ability for analysis, problem-solving, communication, scanning business environment and marketing skills. What we have at present is by and large an "academic" environment. While this has served us well, we now need to graduate into an environment where the knowledge imparted in the classroom is supplemented by inputs that improve attitude and skills. The Marketing Club shall sharpen student's knowledge, attitude and skills with a view to manage the emerging challenges and issues in the area of marketing management.

HR CLUB- HRuday

HR club endeavors to sensitize students towards the nuances of HR and inculcate interest in Human Resource related activities among them. HR Club will offer students ample opportunities to hone and enhance their social, interpersonal, and communication skills in a natural way by organizing and managing various HR activities and events. The club shall be actively run by students and will encourage them to participate, arrange and organize HR related events. The club activities will also focus on developing team spirit among the students.

IT CLUB

The club had been constituted to provide a positive learning environment in which every participant has the opportunity to develop it skills and presentation skills which in turn foster self confidence and personal growth. It envisions of making participants face the competitive world with pride and confidence.

OTHER CELLS / COMMITTEES OF THE COLLEGE

1. Internal Quality Assurance Cell
2. Research Cell
3. Anti-ragging Cell
4. Anti-Sexual Harassment Cell
5. Women Cell
6. Student Grievance Cell
7. Parent Teachers Association Cell
8. Placement Cell
9. Internship Cell
10. Alumni Cell
11. Industry Connect
12. Sport Advisory Committee
13. Career Advancement Cell
14. Discipline Cell

CODE OF CONDUCT FOR STUDENTS

1. Smoking, drugs and liquor consumption are strictly prohibited in the college and college bus.
2. Students are not permitted to use mobile phones without the permission of concerned teacher during the lecture hours.

3. Use of chewing gums or any eatables during class hours or guest lecturers is strictly not allowed.

4. Students should arrive to college on time. Students are not permitted to leave college without the permission of Principal.

5. 75% attendance is compulsory for all students as per Goa University Rules.

6. Students coming to College by two-wheelers are required to wear helmets and have helmet locks on their vehicles.

7. Students are not allowed to litter the campus and college bus.

8. Students must abide by the norms of decorum and respect members of the staff and fellow students. Students have to be courteous and respectful to teachers at all times. Students should not indulge in any arguments with teaching and non teaching staff.

9. Utmost care should be taken to ensure that there is no danger or damage to College property.

10. Students should be appropriately and modestly dressed. Uniform is a must for presentation and Guest lecture session. Students representing college in Competitions, Field Visit etc. should be in proper uniform, ID Card etc.

11. Students must wear their Identity Cards while in the College premises.

12. It is obligatory on the part of students to read the College Notice Boards every day to take note of announcements that are put up from time to time.

13. No outsider should be invited to attend classes, functions and programs of the College without the prior permission of the Principal.

14. In case if students are having complaint with any issue, only written complaints will be entertained. Individual complaints should be discussed with mentors and then mentors shall discuss it with principal. If students are having some urgent complaints, then they should mail it to the Principal on manasvikamat@gmail.com .

15. No group representation will be entertained. CR should represent the issues of the class.

16. No student shall remain absent from lectures, practical's, tests and examinations without the prior permission of the Principal. Attendance for Guest Lectures, Workshops, Seminars, and Conferences is compulsory for all the students.

17. No students should be in the Canteen or in the Corridors during lecture hours. Loitering on the campus is strictly disallowed.

18. Any slang language or vulgarity or abusive comments within the campus will not be tolerated.

19. No students are allowed to post on Facebook/Social Media any issue regarding teachers or college.

20. All students must be regular and punctual for lectures, practicals, tests and examinations with proper dressing and haircuts. Hair Colouring or funky styling is not allowed in the campus.

21. Copying, Cheating in any exams is strictly prohibited and will be dealt as per University Rules.

22. Ragging is strictly banned in the college.

23. Any Rules and Regulations, in addition to the above, notified separately from time to time by way of circulars and / or notices will be binding on the students.

If students are found violating the rules repeatedly and on the receipt of the report from the mentor, the case will be forwarded to the Disciplinary Committee and to the Principal for suitable stern actions and may lead to Suspension and/or Rustication and/or Denial of future admission.

RAGGING IS STRICTLY BANNED
ANY STUDENT FOUND INDULGING IN RAGGING IS LIKELY TO BE PUNISHED.
THE STUDENT MAY EVEN BE EXPELLED FROM THE COLLEGE.

ACADEMIC CALENDAR 2018-19
(Tentative Dates)

JUNE			
Date	**Day**	**Event For**	**Event Description**
18th June 2018	Monday	BCA, B.Com.	Commencement of Odd Semester BCOM/BCA Orientation
21st June 2018	Thursday	NSS	International Yoga Day
JULY			
Date	**Day**	**Event For**	**Event Description**
2nd July 2018	Monday	NSS	NSS Inauguration Function
2nd July 2018	Monday	BBA	Beginning of Term- I, V, IX BBA Orientation Program
5th July 2018	Thursday	NSS	Tree Plantation
7th July 2018	Saturday	BCA	Guest Lecture
10th July 2018	Tuesday	BBA	Guest Lecture
12th July 2018	Thursday	BCOM	Guest Lecture
14th July 2018	Saturday	Sports	Inter-Class Football Tournament
21st July 2018	Saturday	NSS-EVS	Nature's Trek
28th July 2018	Saturday	BBA	Management Games
AUGUST			
Date	**Day**	**Event For**	**Event Description**
2nd Aug 2018	Thursday	BCOM	Industrial Visit
4th Aug 2018	Saturday	BBA	HR Hunt Event
7th Aug 2018	Tuesday	BCA	Industrial Visit
11th Aug 2018	Saturday	BBA	Industrial Visit
15th Aug 2018	Wednesday	ALL	Independence Day
21st Aug 2018	Tuesday	BCA	Guest Lecture
22nd Aug 2018	Wednesday	Holiday	Id-Ul-Zuha (Bakri Id)

Date	Day	Event For	Event Description
23rd Aug 2018	Thursday	BCOM	Guest Lecture
24th Aug 2018	Friday	BBA	Guest Lecture
27th Aug 2018	Monday	BCA, B.Com.	ISA – II Examination
28th Aug 2018	Tuesday	BCA, B.Com.	ISA – II Examination
29th Aug 2018	Wednesday	BCA, B.Com.	ISA – II Examination
SEPTEMBER			
Date	**Day**	**Event For**	**Event Description**
3rd Sept 2018	Monday	ALL	Dahi Handi
4th Sept 2018	Tuesday	BBA	Guest Lecture
5th Sept 2018	Wednesday	ALL	Teachers Day Celebration
6th Sept 2018	Thursday	GMFC	Shikshak Bhushan
6th Sept 2018	Thursday	GMFC	Newsletter Vol. 1 Release
7th Sept 2018	Friday	BCA	Guest Lecture
8th Sept 2018	Saturday	BCOM	Guest Lecture
10th Sept 2018	Monday	BCA	Industrial Visit
11th Sept 2018	Tuesday	BBA	Industrial Visit
12th Sept 2018	Wednesday	ALL	Ganesh Chaturthi Break Begins
13th Sept 2018	Thursday	Holiday	Ganesh Chaturthi Day 1
14th Sept 2018	Friday	Holiday	Ganesh Chaturthi Day 2
15th Sept 2018	Saturday	NSS	International Peace Day
19th Sept 2018	Wednesday	ALL	College reopens after Ganesh Break
22nd Sept 2018	Saturday	BCA	Departmental Activity
24th Sept 2018	Monday	NSS	NSS Day
25th Sept 2017	Tuesday	BBA	Guest Lecture
27rd Sept 2017	Thursday	BBA	Guest Lecture
28th Sept 2018	Friday	BBA	Guest Lecture
28th Sept 2018	Friday	BCOM	Departmental Activity

| 29th Sept 2018 | Saturday | ALL | GMFC LEAD |

OCTOBER

Date	Day	Event For	Event Description
1st Oct 2018	Monday	**NSS**	Swachha Bharat Abhiyan
2nd Oct 2018	Tuesday	Holiday	Gandhi Jayanti
4th Oct 2018	Thursday	ALL	Finance Club Activity
6th Oct 2018	Saturday	ALL	Marketing Club Activity
18th Oct 2018	Thursday	Holiday	Dussehra (Vijaya Dashmi)
31st Oct 2018	Wednesday	NSS	Rashtriya Ekata Divas

NOVEMBER

Date	Day	Event For	Event Description
6th Nov 2018	Tuesday	Holiday	Diwali
Winter Vacation		NSS	NSS Special Camp (7-Days)
Winter Vacation		GMFC	College Tour (10-Days)
29th Nov 2018	Thursday	Sports	Inter-Class Volleyball Tournament
30th Nov 2018	Friday	BCA, B.Com.	Result Declaration

DECEMBER

Date	Day	Event For	Event Description
1st Dec 2018	Saturday	NSS	World AIDS Day
2nd Dec 2018	Sunday	NSS	Tuberculosis Day
3rd Dec 2018	Monday	Holiday	St. Xavier Feast
7th Dec 2018	Friday	ALL	IT Club Event
8th Dec 2018	Saturday	BBA	Industrial Visit
10th Dec 2018	Monday	NSS	World Human Rights Day
14th Dec 2018	Friday	BCA	Guest Lecture
15th Dec 2018	Saturday	Sports	Athletic Meet
17th Dec 2018	Monday	BBA	Industrial Visit
19th Dec 2018	Wednesday	ALL	Goa Liberation Day
20th Dec 2018	Thursday	GMFC	GMFC Exotica – Day1
21st Dec 2018	Friday	GMFC	GMFC Exotica – Day2

Date	Day	Event For	Event Description
22nd Dec 2018	Saturday	GMFC	GMFC Exotica – Day3
24th Dec 2018	Monday	ALL	Christmas Vacation begins
25th Dec 2018	Tuesday	Holiday	Christmas Day

JANUARY

Date	Day	Event For	Event Description
2nd Jan 2019	Wednesday	ALL	College reopens after X-Mas Break
4th Jan 2019	Friday	NSS	National Safety Day
5th Jan 2019	Saturday	Sports	Inter-Class Cricket Tournament
7th Jan 2019	Monday	BCA	Guest Lecture
8th Jan 2019	Tuesday	BCOM	Guest Lecture
9th Jan 2019	Wednesday	GMFC	Newsletter Vol. II Release
10th Jan 2019	Thursday	BBA	Guest Lecture
12th Jan 2019	Saturday	NSS	National Youth Day
16th Jan 2019	Wednesday	NSS	Road Safety Week Starts
16th Jan 2019	Wednesday	NSS	National Youth Day
21st Jan 2019	Monday	BCA, B.Com	ISA – II Examination
22nd Jan 2019	Tuesday	BCA, B.Com	ISA – II Examination
23rd Jan 2019	Wednesday	BCA, B.Com	ISA – II Examination
25th Jan 2019	Friday	NSS	Voter's Day
26th Jan 2019	Saturday	ALL	Goa Republic Day

FEBRUARY

Date	Day	Event For	Event Description
2nd Feb 2019	Saturday	NSS	Blood donation camp
6th Feb 2019	Wednesday	BCA	Guest Lecture
7th Feb 2019	Thursday	BBA	Guest Lecture
8th Feb 2019	Friday	BCOM	Guest Lecture
9th Feb 2019	Saturday	BBA	Academia Industry Interaction
10th Feb 2019	Sunday	NSS	Deworming Day
13th Feb 2019	Wednesday	BCOM	Industrial Visit

15th Feb 2019	Friday	BCA	Industrial Visit
16th Feb 2019	Saturday	GMFC	Staff – Student Picnic

MARCH			
Date	**Day**	**Event For**	**Event Description**
4th Mar 2019	Monday	Holiday	Mahashivratri
8th Mar 2019	Friday	NSS	Women's Day
14th Mar 2019	Thursday	BCA	Departmental Activity
15th Mar 2019	Friday	BBA	Guest Lecture
20th Mar 2019	Wednesday	BCA	Departmental Activity
21st Mar 2019	Thursday	Holiday	Holi
23rd Mar 2019	Saturday	GMFC	Staff Picnic
APRIL			
Date	**Day**	**Event For**	**Event Description**
6th April 2019	Saturday	Holiday	Gudi Padwa
8th April 2019	Monday	BBA	Industrial Visit
14th April 2019	Sunday	Holiday	Dr. Ambedkar Birth Anniversary
18th April 2019	Thursday	BBA	Finance Club Activity
MAY			
Date	**Day**	**Event For**	**Event Description**
1st May 2019	Wednesday	Holiday	May Day
4th May 2019	Saturday	BCA, B.Com.	Result Declaration
4th May 2019	Saturday	BCA, B.Com.	Summer Vacation Begins

With Best Compliments and Wishes

to the Students of

Goa Multi-Faculty College

From

Shri. Ganesh Gaonkar
Ex-MLA. Sanvordem Constituency

Shree Sateri Pissani Education Society
Shri. Gopal Gaonkar Memorial

Goa Multi-Faculty College

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